

**Mid-Atlantic Association Executive Committee
June 22, 2005 Public
Severance Room, Villanova University**

President Ed Callahan called the meeting to order at 7:31 p.m. Members attending were Harold Adams, Gary Arend, Bill Brasington, Ed Callahan, Norm Green, Carolyn Griggs, and Michael Hemsley.

Secretary: Norm explained that minutes of the March 23 had been cleared by the committee and posted on the website. The April 27 special meeting minutes had no comments in the week following and have recently been sent to Ron Jackson for posting.

President's Report: Ed reported that Villanova has expressed willingness to host our Coaching Education clinics according to Mary Beth Bittles. Ed believes that there would be no fee involved.

Treasurer: Harold reported that on May 31 the association had a checking account balance of \$24,223.31 and another \$15,000 in CD's for a total of \$39,223.31. With sports equipment assets of \$3,000, our 5/31/05 total assets are \$42,223.31, while outstanding checks on that date create liabilities of \$3,919.83. Consequently, our net worth is \$38,303.48.

Having established 3 CD's with a "laddered" schedule of maturity, Harold reported the first CD comes due on July 1. The committee instructed him to roll the CD for a 6-month term in anticipation that the interest rate will be equal or higher than the initial 3-month term.

Harold and Ron Jackson have visited the sports equipment locker and determined the need for some depreciation of obsolete equipment (already expressed above) but have been unable to get the entire task force together for the comprehensive inventory.

Financial Secretary Report: Gary reported that he has processed all vouchers presented for 2005 and continues to work on membership accounting, though is not yet current in that regard. He expects to meet the August deadline for working with Fred Miller to file our Form 990 with IRS covering the 2004 year. Coaching Education is the only program area that has "blown" the budget—the overage was expected and will be adjusted in the 2006 budget.

Membership: Bill reported that national apparently failed to adjust the accounting module on May 1 raising youth membership fee from \$13 to \$15, although the website reporting of the fee was changed correctly. He is negotiating with Andy Martin to recover our funding of the shortfall that could be in the neighborhood of \$300 to \$500. He expects a significant "profit" from the association JO meet and from hosting the Region 2 JO meet. Using Allentown as the site is proving to be advantageous for association youth from areas well beyond Philadelphia. And, certainly, Allentown is more accessible to other Region 2 associations such as Three Rivers and Niagara. He is anticipating that the youth Cross-Country meet may be moved to Hershey.

Bill also reported about the Region 2 meet facilities at Allentown having deficiencies. Presently the pole vault landing mat is below USATF standards, and he is working on having it raised enough to meet the standard. Crum Stadium does not have a water pit for the steeplechase. He is negotiating with Muhlenberg College (not far away) to host the steeplechase.

Norm added that we presently have 2,349 members and 121 clubs. That puts club membership well ahead of 2004, though we have a shortfall of individual members of 288 compared with 2004 at this time. Norm further reported about sanction revenue. HP budget for sanctions is \$1,200 and actual revenue is \$1,420. LDR's budget target is \$4,000 and to date revenue is \$3,610. YA budgeted revenue is \$4,000 but will not likely be met since YA has received \$1,880 to date. We budgeted \$20,000 for the national sanction fee and have received \$17,128 to date.

Law & Legislation: Mike reported that he had reviewed the bylaws and notes they contain a "lot of structure" that could well be simplified. His reading of Article VI of USATF bylaws and Regulation 15 about accreditation standards revealed they were less prescriptive than he had expected. He has had no changes reported by others to date. There is a need to separate Operating Procedures from Bylaws, with the former being changeable by the Executive Committee.

Communication: Carolyn reported the spring issue is complete and will shortly be submitted to Ron Jackson for posting on our website. She requested mailing labels from Norm to send out the print version. She also displayed a sample copy of the Region 2 JO program. Bill reported that he has discovered a probable source for publishing that JO program.

Unfinished Business: Norm reported that national has "lost" our 2004 Championships report needed to maintain our accreditation. Gary for HP and Bill for YA will provide their respective location and dates for the 2004 championships along with an entry form for each. Norm has already produced the LDR portion of the report.

New Business: Norm presented Ed with the program for the August 26-28 Association Workshop to be held in Indianapolis and announced that he has a conflict for that weekend. Ed plans to go and invited other Executive Committee members to consider attending. Mid-Atlantic will receive \$500 toward documented expenses for its delegation.

The next Quarterly Meeting will be **Wednesday**, July 27, at 7:30 p.m. in this Severance Room at Villanova University.

The committee adjourned at 8:58 p.m.

Respectfully submitted,
Norman Green, secretary