

Mid-Atlantic Association Executive Committee
September 28, 2005 Public
Severance Room, Villanova University

President Ed Callahan called the meeting to order at 7:30 p.m. Members attending were Harold Adams, Gary Arend, Bill Brasington, Ed Callahan, Bob DeLambily, Norm Green, Carolyn Griggs, Michael Hemsley, and Ken Yerger.

President's Comments: Ed thanked the committee for attending the meeting. He attended the Associations Workshop in August where he received information about background screening for YA coaches and volunteers. This program is mandatory in 2007 while desirable in 2006; a public announcement that we have such a program in place will deter predators.

Secretary: Norm stated that minutes of the June 22 meeting had been cleared by the committee and posted on the website. Registration forms and hotel information for USATF annual meeting in Jacksonville are available. He will file the necessary report forms for national needed to keep us in compliance. The nominating committee report and petition process have been posted.

Treasurer: Harold reported that the association is solvent with a net worth of \$63,006. The 3-month CD at 2.5% rolled over for another 3 months at 2.75%; interest earned in the initial three months was \$30.91.

After prompting, Andy Martin at national has confirmed our tent order last winter, noting that it had been sent to a wrong address in Philadelphia; Andy will have another sent to Ed.

Financial Secretary Report: Gary reported that he is ready to assist in the budgeting process. He asked why the association operates on a calendar year and why we try to account for membership revenue by committee at a detailed level, noting that a report by Norm during the summer may offer sufficient information for planning purposes.

Officials: Ken said things have been relatively quiet during the summer, though he has recently had to resend 2 packets to the national certifier. He announced a training session for Cross-Country officiating.

Membership: Bill reported that we are closing the 2005 membership year. We need to push 3-year memberships to protect our members before any increased membership fees are implemented.

Youth Athletics: Bill reported that Jeff Scott is researching how we may implement the background screening program which is made more complex in Mid-Atlantic due to 3 states involvement. Bill wants to implement the program for 2006. Delaware and Pennsylvania are not included in a multi-state screening service that charges \$2.25 per screen. Local screening (DE/PA) may require applications to state police departments.

Communications: Bill reported that the fall newsletter was published on the website. He wants the newsletter editor position to be a paid position involving established expectations (involving publication deadlines, etc.) with advertising revenue split between the editor and the association.

The result of an extensive discussion was reached by Carolyn stating her willingness to prepare a business plan incorporating our expectations and her agreements for the next meeting. Carolyn also announced that the 4th quarter newsletter deadline for submitting articles will be November 15, with publication scheduled for November 30.

Law & Legislation: Mike led the committee through a review of Bylaw articles 1-6. He distributed copies of Purpose, Powers, Autonomy statements that are valuable generic parts of a not-for-profit corporation's bylaws for IRS purposes. While noting the absence of trainer and manager categories of membership, Mike suggested we can probably ignore the issue since national has not raised a question about them in the draft now approved.

The committee agreed that Article 5 needs to add a category for "event organizer" to distinguish that kind of organizational member from clubs that have athlete members. In light of deadlines set by national, the annual meeting now held in October needs to be set back to September. The committee agreed that quarterly meetings will be scheduled based on a September annual meeting, though Ed noted that Villanova had already agreed to our proposed meeting schedule for 2006.

LDR: Norm reported that the committee is working as usual without any issues.

Budget and Finance: Bob reported that the meeting planned for early September was not held and needs to be rescheduled. He has received budget requests from all committees except for Administration and that a couple of proposed budgets need adjustment to provide a "spread" between revenue and expenses for the sake of administrative costs. Bob estimates about \$8,000 is the size of the adjustment.

Unfinished Business: Norm announced that the present membership for 2005 stands at 2,633 with 130 clubs and events. He was asked if the population base for accreditation standards had been adjusted for the loss of New Jersey. [After the meeting, Norm discovered that the base with New Jersey was 10.8 million and now is 9.2 million.] After discussion about ordering membership stickers, Norm was advised to order 800 since we will be encouraging more on-line registrations.

New Business: Ed stated that Villanova will house our coaching education clinic in 2006. In light of the several meetings we now have at Villanova, Ed proposed that Mid-Atlantic make a \$500 contribution to the T&F boosters' organization; the committee concurred.

The USATF proposed membership fee increase, almost all of which would be allocated to national was not well received by the committee. The decision will be made by the USATF Board.

The next Annual Meeting will be **Wednesday**, October 26, at 7:30 p.m. in this Severance Room at Villanova University.

The committee adjourned at 9:25 p.m.

Respectfully submitted,
Norman Green, secretary