



Application To Upgrade Official's Certification Level

INSTRUCTIONS

1. You may print out this form and complete it by hand, or copy it to your computer using "Save As ..."
2. Read the upgrade requirements on Page 3. The requirements must be met for each discipline you seek to upgrade.
3. Complete Pages 1 and 2. Be sure to specify which disciplines you seek to upgrade, and to sign and date the form.
4. Follow the instructions on the Recommendation form for obtaining recommendation(s) from other officials.
5. Submit the Application and Reference forms together, either by mail or as an attachment to an email.

Mailing address: **Earl Edwards, USATF Mid-Atlantic, 1209 Painters Crossing, Chadds Ford, PA 19317**

Email address: **ebiggeazzy@aol.com**

Last name:

First name:

Middle initial:

Certification number:

USATF membership number:

Current certification level:

Date current level obtained:

(mm/yyyy)

Upgrade level requested (select one, then select disciplines):

Association

Select disciplines:

Track Event Operations
Finish/Start Line Administration
Fully Automatic Timing

Throws
Horizontal Jumps
Vertical Jumps

Race Walk Official
Race Walk Judge
LDR/Off-Track Events

Completion Secretary/
Data Specialist
Athletics for the Disabled

National

Select disciplines:

Starter
Umpire
Clerk of the Course
Finish Line Official
Shot Put
Discus

Javelin
Hammer/Weight Throw
Horizontal Jumps
High Jump
Pole Vault

Inspector of Implements
Fully Automatic Timing
Completion Secretary /
Data Specialist
Marshal

Race Walk Official
Race Walk Judge
LDR / Off-Track Timer /
Recorder
LDR / Off-Track General
Athletics for the Disabled

Master

Select disciplines:

Starter
Umpire
Clerk of the Course
Finish Line Official
Throws

Horizontal Jumps
Vertical Jumps
Inspector of Implements
Fully Automatic Timing

Completion Secretary /
Data Specialist
Marshal
Race Walk Official
Race Walk Judge

LDR / Off-Track Timer /
Recorder
LDR / Off-Track General
Athletics for the Disabled

I certify that the information submitted in this application is correct. (Signature may be written or typed.)

Signature:

Date:

Continued on Page 2.

Applicants for NATIONAL AND MASTER LEVELS ONLY

List two regional, national or international meets you worked at your current certification level.

MEET DATE	MEET NAME	LOCATION	EVENT	ASSIGNMENT

Applicants for MASTER LEVEL ONLY

List two additional meets that were regional, national or international OR were outside the Mid-Atlantic area.

MEET DATE	MEET NAME	LOCATION	EVENT	ASSIGNMENT

ALL APPLICANTS

List eight meets that you worked at your current certification level. (Do not repeat entries from above.)

MEET DATE	MEET NAME	LOCATION	EVENT	ASSIGNMENT

Requirements To Upgrade Official's Certification Level

Requirements To Upgrade from Apprentice to Association Level

1. Serve as an Apprentice-level official for at least two years.
2. Officiate as an Apprentice-level official at a minimum of eight meets. High school meets will not be taken into consideration as meets worked.
3. Submit a positive written recommendation from a National or Master-level official who has worked with the applicant.
4. Score at least 85% on the required test(s).

Association Level Disciplines	Required Apprentice Certification
Track Event Operations (Starter, Umpire)	Track Events
Finish/Start Line Administration (Clerk, Finish Line Coordinator, Lap Scorer, etc.)	Track Events
Throws	Field Events
Horizontal Jumps	Field Events
Vertical Jumps	Field Events
Fully Automatic Timing	Track Events
Competition Secretary/Data Specialist	Track Events or Field Events
LDR/Off-Track Events	LDR/Off-Track Events
Race Walk Official	Race Walking
Race Walk Judge	Race Walking
Athletics for the Disabled	Athletics for the Disabled

Requirements To Upgrade from Association to National Level

1. Serve as an Association-level official for at least two years.
2. Officiate as an Association-level official at a minimum of 10 meets, including at least two regional, national or international meets held outside the Mid-Atlantic Association area. High school meets will not be taken into consideration as meets worked. For the purpose of this document only, Penn Relays is considered an association meet.
3. Submit positive written recommendations from two officials who have worked with the applicant. One must be a Master-level official. The other must be a National- or Master-level official.
4. Score at least 90% on the required test(s).

National Level Disciplines	Required Association Certification
Starter	Track Event Operations
Umpire	Track Event Operations
Clerk of the Course	Finish/Start Line Administration
Finish Line Official	Finish/Start Line Administration
Shot Put	Throws
Discus	Throws
Javelin	Throws
Hammer/Weight Throw	Throws
Horizontal Jumps	Horizontal Jumps
High Jump	Vertical Jumps
Pole Vault	Vertical Jumps
Inspector of Implements	Throws
Fully Automatic Timing	Fully Automatic Timing
Competition Secretary/Data Specialist	Competition Secretary/Data Specialist
Marshal	Track Event Operations or Finish/Start Line Administration
Race Walk Official	Race Walk Official
Race Walk Judge	Race Walk Judge
LDR/Off-Track Timer/Recorder	LDR/Off-Track Events
LDR/Off-Track General	LDR/Off-Track Events
Athletics for the Disabled	Athletics for the Disabled

Requirements To Upgrade from National to Master Level

1. Serve as a National-level official for at least two years.
2. Officiate as a National-level official at a minimum of 12 meets. At least two of those meets must be regional, national or international meets. Two other meets must be either outside the Mid-Atlantic Association area or be regional, national or international. High school meets will not be taken into consideration as meets worked. For the purpose of this document only, Penn Relays is considered an association meet. Officials seeking an upgrade to Master level are encouraged to seek out the highest level of meets in satisfying this requirement.
3. Submit positive written recommendations from three Master-level officials who have worked with the applicant.
4. Score at least 95% on the required test(s).

Master Level Disciplines	Required National Certifications
Starter	Starter
Umpire	Umpire
Clerk of the Course	Clerk of the Course
Finish Line Official	Finish Line Official
Throws*	Shot Put, Discus, Javelin and Hammer/Weight Throw
Horizontal Jumps	Horizontal Jumps
Vertical Jumps**	High Jump and Pole Vault
Inspector of Implements	Inspector of Implements
Fully Automatic Timing	Fully Automatic Timing
Competition Secretary/Data Specialist	Competition Secretary/Data Specialist
Marshal	Marshal
Race Walk Official	Race Walk Official
Race Walk Judge	Race Walk Judge
LDR/Off-Track Timer/Recorder	LDR/Off-Track Events
LDR/Off-Track General	LDR/Off-Track Events
Athletics for the Disabled	Athletics for the Disabled

* Masters Throws level requires you to hold national certification in all four throwing events. The 12 meets worked should include examples of all four events.

**Masters Vertical Jumps level requires you to hold national certification in both high jump and pole vault. The 12 meets worked should include examples of both events.

More information: www.usatf.org/groups/officials/files/certification/2013-2016/Certification-Regulations-2013-1B.pdf